

Council of Chairs  
April 30, 2013

Present: Bryan Hoyt, Robin Woodard (for Margie Tucker), Rachel Tighe, David Kendall, John Adrian, Alex Edwards, Amelia Harris, Jeff Cantrell, Sandy Huguenin, Tom Costa, Cathie Collins

Absent: Suzanne Adams-Ramsey

Very few students showed up to meet with a faculty advisor for the advising day held last week. Most of the 158 students without a fall schedule are freshmen. The registrar's office will send a list of names to the Department Chairs.

Sim Ewing will meet with the Department Chairs next week to discuss next year's budget.

The E2020 Committee has focused their report on four goal areas. Mr. Huguenin said he would like to have a brief list of what is needed for the academic programs to remain credible, such as software or equipment.

Ms. Harris said the SACS report is due in March 2015. The Institutional Effectiveness Committee will be expanded to include more faculty members, and smaller subcommittees will be formed to work on the report. She distributed a summary of principals that apply to faculty and the academic program. Starting next spring Department Chairs will be asked to check faculty files to be sure official transcripts are on file, or a letter documenting their qualifications. The SACS team will look at faculty teaching in Spring 2014 and Fall 2014.

Asked about changing final exam dates, Mr. Huguenin replied that faculty are supposed to hold exams on the date assigned in the exam schedule. Changes require approval of the Provost.