**Council of Chairs**

**September 16, 2020**

Present: Trisha Folds-Bennett, Amelia Harris, Bryan Hoyt, John Cull, Brandy McCarroll, Andy Cox, Robin Woodard, Amy Clark, Jacob Somervell, Scott Bevins, Tom Costa, Michael McNulty, Robin Benke

1. **Updates:**
2. Trisha shared ideas about spring semester with the senior team
3. (Start on time, no spring break – end earlier, no blocks, all classes hybrid – whatever that means for each faculty member knowing they may have to go fully online at some point, preference is synchronous classes, negative test results before students return to campus, maintain distancing on campus).
4. Report faculty preferences for classes (all online, hybrid, etc.) to Tina and Narda – H for hybrid, OS online synchronous, OA online asynchronous.
5. We must respect HIPAA and confidentiality guidelines at all times.
6. Postings on Facebook this weekend
7. Community member walked on campus on Friday, Sept. 11 and saw window signage he or she did not agree with and made a post about it. The College talked with legal affairs representatives at UVA and were told we should not ask a faculty member to remove anything in their offices or their windows. It would be a violation of the first amendment. Our policy is that students cannot post on their windows for health and safety reasons – this needs to be clarified. Anything that is displayed in hate or directly to bully or discriminate against a person would be subject to removal according to hate laws.
8. Concerns were expressed over students saying they had been shut down when trying to share their views if they conflicted with the professor’s. A lot of conversation left to have regarding this.
9. **Evaluations:**
10. Amy, Scott and Amelia met with Natasha last week to discuss evaluations. It is too late for mid-semester formative evals for Block A. Natasha made a draft to send to students to gauge their feelings on Block A so far.
11. Revision of end of the term evals for Block A will be in October. Changes need to be made soon. You can do your own adaptations for the smartevals.
12. Must have a minimum of 5 students to do evals.
13. Chairs discussed adding questions for the students regarding their current GPA range and what grade they expect to make in the class.
14. We need to establish how often we evaluation tenured faculty in the classroom, etc. For pre-tenured it needs to be every year. We must do them this fall, even if they’re online.
15. **Curriculum management:**
16. Rigidity of the catalog update is a concern, making sure little nuisances are correct across the board.
17. Chairs feel like overall process is pretty standardized and rigid, but due diligence could possibly use more consistency.