**Council of Chairs**

**April 30, 2020**

Present: John Cull, Brandy McCarroll, Bryan Hoyt, Robin Woodard, Tom Costa, Amy Clark, Mark Clark, Michael McNulty, Andy Cox, Trisha Folds-Bennett, Amelia Harris, Jacob Somervell, Scott Bevins, Robin Benke

1. Updates
2. Student Awards
	1. There will be a program printed and they will be online.
	2. There will be a video with Amelia and Chancellor Henry.
	3. Nathan will post recipients at the end of the video.
	4. Chancellor will do a video about recipient of the Chancellor’s Medal.
	5. Recipient may do a video like a Blitz presentation.
3. Faculty Awards
4. Recipients will be notified tomorrow.
5. Email to all faculty recognizing winners.
6. Genna and Nathan will be recognizing all of them throughout the summer.
7. Faculty need to have open communication with students about grades before they are posted.
	1. Consider creating a survey/questionnaire for students to submit their grading preference.
	2. In cases where students have vanished it might be best to withdraw them. Get in touch with Narda today regarding these students.
	3. Make sure to counsel students through the grading process so they are aware of where they stand and what will better benefit them.
8. Online professional statements will need to go to administration, suggested to do the Word document.
	1. Chairs will still write letters for evaluations.
	2. You can ask Natasha or Scott for spreadsheets of department statements.
9. Fall planning committee
	1. Small steering committee with representatives from different areas. Will meet tomorrow and several times next week. Must get started immediately.
	2. Implementation committee will follow.
10. We need to make sure we are communicating with Marketing Department.
11. Summer School communications have been expanded.
12. Special Senate meeting today regarding tenure and promotion.
13. Future CoC meetings – Trisha will think about the schedule. We do have one next Thursday, May 8 at 11 am.