**Council of Chairs**

**January 9, 2019**

Present: Sandy Huguenin, Amelia Harris, Jacob Somervell, Cathie Collins, Bryan Hoyt, Andy Cox, Robin Benke, Scott Bevins, Frank Frey, John Cull, Amy Clark, Tom Costa, Stephanie Shell, Margie Tucker, Michael McNulty

Updates across campus:

Scott will be interim Chair for the Department of Business and Economics. Elizabeth Steele will now be a full time faculty member in the Department of History and Philosophy. Tammie Hale is now the Administrative Assistant for the Department of Education. Stephanie Shell and Kristi Longworth form the new Office of Student Engagement. They are located in the former advising and retention office and their focus will be new and first-year student initiatives and experiences.

Spring Orientation is on Monday, January 14. Some of these students will need to make their schedules, but most have already made theirs. Many have already declared a major, while a few are undecided. Students attending orientation will have the chance to meet with department representatives on Monday starting at 2:45 in each representative’s respective office.

An Advising Core group is being developed. This group will be focused on advising for the liberal core of classes, across disciplines. This will be in addition to freshman seminar classes. One goal for this group will be to help students declare majors sooner and they will be transitioned to departments sooner. The job description for this group will be out by February. Those who serve on this group will be compensated. Stephanie will come back to a Chairs meeting in February or March to update.

Stephanie will send out a list of the changes that have taken place in Student Affairs since last semester.

Scott will send information regarding current registration numbers out to the Chairs.