

**Council of Chairs**  
**March 15, 2016**

Present: Robin Benke, Jeff Cantrell, Tom Costa, Frank Frey, Amelia Harris, Bryan Hoyt, Sandy Huguenin, Michael McNulty, Jacob Somervell, Rachel Tighe and Margie Tucker.

Absent: John Adrian, Cathie Collins

Mr. Huguenin indicated that there are a few items that need to be worked on such as Summer School and Freshman Seminar. Approximately ten Freshman Seminar courses need an instructor. He will send an e-mail out to all the faculty and enlisted the Department Chairs to help identify any of their faculty that might be interested in teaching those courses. He said he has responded to Department Chair e-mails but asked Chairs to contact him if has overlooked any inquiries.

Ms. Harris reported on the SACS response and said the plan is to submit the response to SACS on Thursday, March 17, 2016.

Tom Costa provided an update on the QEP Writing Director Position. The third candidate is on campus today and will run a workshop at 2:00 p.m. in the Rhododendron Room. He invited other Chairs to have their faculty attend, if possible, and bring examples of writing assignments.

Mr. Huguenin announced an interest in giving a math placement test to every incoming student. The Math Department would like to use ACCUPLACER. Joe Kiser is currently working on the contract terms for the placement test.

Michael McNulty announced that the UVa-Wise's Theater production of *Cloud 9* is on this weekend and next.

Margie Tucker announced that the next Faculty Social is scheduled for Friday, March 25, 2016. The location will be the College Relations Building on Faculty Row. This location was chosen to familiarize faculty with this location since many rarely visit it. An e-mail announcement will go out soon.