

Council of Chairs
Nov. 11, 2014

Present: Tom Costa, David Kendall, Amelia Harris, Sandy Huguenin, Robin Benke, Bryan Hoyt, Scott Bevins, Amy Clark, Marie Tucker, Alex Edwards, John Mark Adrian, Suzanne Adams-Ramsey, David Klocek, Cathie Collins

Absent: Jeff Cantrell

Sandy noted that about half of our faculty are doing online course evaluations through SmartEval. Last year's response rate was 71 percent. Instructors can add questions of their own and omit questions if they wish. Faculty are encouraged to give this method a try if they haven't already. Scott added that SmartEval can do a short assessment any time during the year.

Sandy distributed a draft of the Summer College schedule. Each department may add one more course. The core schedule has been available online all semester to assist students in planning ahead. Amelia will send a reminder email to students.

The committee to conduct peer review of online courses has been meeting. They will look at courses periodically and report to the Department Chair.

Amelia reported that the vice president assigned to us had left SACS, but reviewed our report before she left. An interim will read the document and let us know if any items could be problematic. The full report is due March 2 and is mostly written.

David Klocek is reading each department's Weave report and will note any missing information. He asked that departments be sure to close the loop in their reporting, and to develop the habit of updating Weave at least three times each year.