

Council of Chairs
Oct. 7, 2014

Present: Sandy Huguenin, Amelia Harris, Margie Tucker, Suzanne Adams-Ramsey, Tom Costa, Bryan Hoyt, Amy Clark, John Mark Adrian, David Kendall, Cathie Collins, Jeff Cantrell, Narda Porter

Absent: Alex Edwards

Program Review has been extended from every five years to every six years. A template was distributed. National accreditation, such as software engineering (ABET), education (CAEP) and nursing (CCNE) will take the place of program review. Those departments whose review is due this year should turn in their first draft by the end of December.

Narda shared a schedule of due dates for the Fall 2015 course schedule. Department Chairs may view their most recent schedule on their Department Chairs link. Graduation clearances are now done electronically and will be available after Fall Break. Two suggestions were made: to add the student's Jenzabar ID on the form, and to make it available to all advisors. Narda agreed to both requests.

Asked what criteria were used to determine whether a student could walk at Commencement, Narda said they needed to be able to complete their coursework by the end of the second summer session. Students who will complete requirements in December of that same year may apply and walk if approved.